

Rule on Preparation and Defense of Bachelor's Thesis before the Commission

Article 1 The aim of the bachelor's thesis

1. Bachelor's thesis represents a summarizing work, through which students' skills of argumentation, analysis and synthesis, as well as vision of the problem and evaluation possibilities in the specialty are checked.
2. The format of Bachelor's thesis involves selecting the topic of research and analysis by a student, as well as choosing a supervisor for the thesis, consulting with him/her, pursuing independent work, collecting, processing and making a critical analysis of the information related to Bachelor's thesis.
3. Bachelor's thesis aims at developing students skills for working independently, analyzing and synthesizing information, giving them an opportunity to form, express and defend research methodology, as well as integrate theoretical knowledge and empirical material with research topic.

Article 2

1. A topic for Bachelor's thesis and a supervisor is chosen by a student. The topic for Bachelor's thesis is selected on the basis of compiling the opinions of student and a supervisor from the topics approved by the Faculty Council.
2. The head of the bachelor's thesis may be a person elected to the academic position of the university or a specialist in the invited field, who has a doctorate degree in the relevant field.

Article 3 Language of the Bachelor's Thesis

1. The bachelor's thesis is written in Georgian.
2. Students enrolled in a foreign-language bachelor's program submit their thesis in the language in which their studies are conducted.

Article 4 Structure of the Bachelor's Thesis

1. The structure of the bachelor's thesis should include the following sections in the given order:
 - 1.1. Title page
 - 1.2. Declaration page
 - 1.3. Abstract (in Georgian and English)
 - 1.4. Table of contents
 - 1.5. List of abbreviations (if applicable)
 - 1.6. Introduction
 - 1.7. Main body of the text
 - 1.8. Conclusion
 - 1.9. Bibliography
 - 1.10. Appendices (if applicable)
2. Optional Components of the Bachelor's Thesis are:
 - 2.1. List of abbreviations, tables, graphs, and other illustrations
 - 2.2. Appendices
3. The title page should be completed according to the following rules:

Below the Logo:

- Under the Caucasus International University (CIU) logo, the full name of the higher education institution should be indicated: Caucasus International University (Font size: 14).
- With 2-3 cm space between, the faculty name should be specified (Font size: 14).

- With Another 2-3 cm space between, the student's full name should be written in the nominative case (Font size: 14).
 - The title of the bachelor's thesis should be centered (Font size: 16 The word "theme" should not be included, and quotation marks are not required).
 - Below the title, the bachelor's program name should be written (Font size: 14).
 - Under the program name, the academic degree to be awarded should be specified (Font size: 14).
 - On the lower right side, the thesis supervisor's full name, academic degree, and academic position should be indicated.
 - At the bottom center, the location and year of thesis completion should be written, (ex: Tbilisi – 2023; Font size: 14).
4. Annotation - provides a summary of the thesis, consisting of approximately 150-250 words. It should be written in both Georgian and English. The English-language annotation must include the student's full name on the right side and the exact title of the thesis centered in the middle section.
 5. The table of contents - should include the titles of all chapters and paragraphs in the bachelor's thesis, listed sequentially with their corresponding page numbers indicated on the right side. Page numbering should begin from the page following the table of contents, taking into account the title page, declaration, annotation and table of contents pages. Page numbers should be placed in the bottom right corner using Arabic numerals.
 6. The introduction serves as the general section of the thesis (comprising up to 15% of the total work). It should include:
 - Relevance of the topic
 - Research objectives
 - Research tasks
 - Research question(s) and, if necessary, hypothesis
 - Subject and object of the research
 - State of research on the problem (literature review)
 - Methodology and research methods used
 - Significance of the study
 - Material and technical resources used (depending on the field specifics)
 7. The main text - should be divided into chapters and subchapters. Chapters should be numbered sequentially. Subchapters should be numbered with both chapter and subchapter numbers. Chapter title font size: 16. Subchapter title font size: 14. Introduction, each chapter, and conclusion must start on a new page. Subchapters must continue on the same page unless they start a new chapter.
 8. The conclusion - presents the main theoretical and practical results of the bachelor's thesis. (It should comprise up to 10% of the total thesis volume). The conclusion may include key findings and insights derived from the research.
 9. Requirements for Cited Literature:
 - The bibliography must be presented in alphabetical order (first Georgian-language sources, then foreign-language sources, followed by links—abbreviated in the printed version but complete in the electronic version).
 - Any illustrative material used in the text—such as tables, diagrams, images, histograms, and schemes—must be numbered. The numbering should correspond to the section of the paper and the order of the material. For example, Table 2.1, Table 2.2, etc.
 - If the bachelor's thesis includes material protected by copyright (e.g., illustrations, spectra, drawings, etc.), the author must obtain permission from the relevant publisher or author. The corresponding copyright permission letter should be included as an appendix in the thesis.
 - Each bachelor's program requires students to use either the Chicago citation style (footnotes) or the APA style when preparing their bachelor's thesis or project.

Specifically:

Chicago Citation Style: Used by students of the Bachelor's programs in International Relations and English Language and Literature.

APA Citation Style: Used by students of the Bachelor's programs in Journalism, Management, Tourism, Finance, Business Administration (both in Georgian and English), and Information Technology (both in Georgian and English).

The bibliography is formatted according to the respective academic style.

10. Formulas used in the text must be numbered only if they are referenced later in the document. The numbering of formulas should use Arabic numerals, for example, (4.5), which indicates the 5th formula of the 4th chapter.

11. Footnotes and additional information in the form of endnotes, if necessary, should be attached at the bottom of each page with continuous numbering.

12. For abbreviations used in the bachelor's thesis that are not commonly known, it is recommended that the author provide a list and explanation of these abbreviations to make the thesis more understandable. The list of abbreviations used should be placed in the introduction section of the thesis, after the table of contents.

Article 5 Text Formatting Rules

1. The bachelor's thesis text must be typed on A4-sized paper (297x210 mm) and printed on paper with a density of 80 g/m². The page orientation should be vertical. Printing should be done on one side only. Photographs and other special-purpose tables may be printed on A4 photographic paper. In case of using larger paper sizes (e.g., for schemes), any format may be used, but the corresponding pages should not be bound together with the main text.
2. Font type – Sylfaen;
3. Font size for the text – 12;
4. Font size: 16 for headings, 14 for subheadings;
5. Font size for footnotes – 10;
6. Line spacing – 1.5 interval;
7. For smaller sections (such as table of contents, list of tables and figures, summary, footnotes, and others) the line spacing should be 1;
8. Margins on the page: Left – 30 mm, Right – 15 mm, Top – 25 mm, Bottom – 25 mm;
9. The thesis volume, depending on the field's specifics, may range from at least 30 pages to no more than 40 pages (including bibliography).

Article 6 Plagiarism

1. Plagiarism in a thesis refers to the use of other authors' ideas, phrases, or sentences without proper citation of the source.
2. The term plagiarism (from the Latin *plagiatus*, meaning "Stolen") refers to the intentional or unintentional act of presenting someone else's ideas as one's own. These "ideas" can be in the form of printed or electronic material, ranging from simple sentences to entire paragraphs. This can also include statistical data, laboratory research results, works of art, etc.
3. Within 7 days after the submission of the thesis, the Dean's office, in coordination with the responsible structures, will check the thesis for plagiarism using an anti-plagiarism program.
4. In any case of plagiarism detection, disciplinary actions will be taken against the student, as outlined by the university's internal regulations. See the "Plagiarism Detection and Response Procedures."

Article 7 Submission and Defense of the Bachelor's Thesis

1. The bachelor's thesis must be submitted to the appropriate faculty, to the program director, by the end of the 15th week of the semester.
2. The bachelor's thesis must be bound in a binder on A4-sized paper.
3. The student must submit a complete electronic version of the thesis on a CD.
4. The thesis must include a conclusion and evaluation from the thesis supervisor.
5. The thesis will be accepted for defense if it has received a positive evaluation from the supervisor.
6. The program director will assign an examiner (reviewer) for the thesis.
7. The reviewer must receive the thesis at least 10 days before the defense. The reviewer must submit a written review 3 days before the defense.
8. The thesis will be permitted for defense if the reviewer gives a positive conclusion. If the review is negative, the supervisor is required to prepare a reasoned response to the review. The supervisor may either agree with the reviewer's conclusion and prevent the thesis from going to the defense committee or disagree with the

negative evaluation and, based on the reasoned written response, allow the thesis to be presented to the committee.

9. If the thesis is submitted late, the defense will be postponed by one semester.
10. A student who misses the defense is allowed to defend the same thesis in the following semester.
11. If the thesis is evaluated between 41 and 50 points, the defense will occur in the next semester. A thesis can be presented for defense only twice in different semesters.
12. If the thesis is evaluated 40 points or less, the student is not allowed to continue working on the same topic in the following semester.
13. The thesis is evaluated by the reviewer and the supervisor according to the criteria specified in Article 8 of this regulation, and by the committee according to the criteria in Article 9.

Article 8 Evaluation Criteria:

1. The bachelor's thesis is evaluated on a 100-point scale. The evaluation is carried out by the thesis supervisor (30 points), the thesis reviewer (30 points), and the defense committee during the public defense (40 points).
2. The thesis supervisor will provide an interim evaluation of the bachelor's thesis in the 8th academic week, within a range of 10 points, based on the following criteria:

N	Evaluation Criteria	Points
1	Work done in the introduction section (defining the research objectives and tasks, formulating the research questions and/or hypotheses, defining the subject and object of the research, selecting the research methodology, searching, processing, classifying, and analyzing literature, etc.)	5
2	Formation of the structure of the thesis.	5

3. The thesis supervisor provides their final conclusion along with the evaluation before submitting the thesis to the reviewer. In their final conclusion, the supervisor describes the work completed by the student throughout the semester, evaluates the research part of the thesis, the quality of its formatting, and provides an overall evaluation within a range of 20 points.
4. The supervisor evaluates the bachelor's thesis at the end of the semester based on the following criteria:

	Evaluation Criteria	points
1	Topicality of the theme and problem vision	3 points
2	Research component and a skill for analysis	6 points

3	Conclusions supported with arguments	5 points
4	Quality of thesis design	3 points
5	The work performed on Bachelor's thesis during the term	3 points

5. The thesis reviewer submits the review with the evaluation 3 days before the defense.
6. The review includes a general evaluation of the thesis, the relevance of the topic, the analysis of the material developed, and the language and style of the thesis. The reviewer provides their comments and recommendations on the bachelor's thesis topic.
7. The reviewer evaluates the bachelor's thesis within a range of 30 points based on the following criteria:

	Evaluation Criteria	Points
1	Topicality of the theme and problem vision	5 points
2	Research component, Research methods and analysis skills	10 points
3	The final results of the bachelor's thesis	10 points
4	The structure of the paper, the adequacy of the literature used, the culture of academic writing, the legal use of information	5 points

8. Depending on the specifics of the bachelor's program, based on the program director's justified recommendation, the rector's order may approve alternative evaluation criteria for the bachelor's thesis. However, these criteria must not significantly differ from the evaluation principles outlined in this article.

Article 9 Committee

1. The composition of the bachelor's thesis defense committee is approved by the rector through an order, based on the faculty's proposal.
2. The committee consists of at least 3 members and a secretary for the meeting.
3. The committee has a chairperson, who is a specialist in the field and is not part of the university's academic staff at the time of the defense.
4. In order to be admitted to the defense, the student must have achieved the minimum competency threshold in the evaluations from the thesis supervisor and reviewer – at least 16 points in each evaluation component.
5. After the evaluations by the supervisor and the reviewer, the bachelor's thesis is evaluated by the defense committee in a closed session immediately after the defense. The committee evaluates the thesis within a range of 40 points, and the final score is the average of all members' evaluations. A positive evaluation requires a committee score of at least 21 points.

	Evaluation Criteria	Points
1	Topicality of the topic and vision of problems	5 points
2	Research component and analysis skills	10 points
3	Argumentative conclusions of the bachelor's thesis	10 points
4	The quality of the presentation of the bachelor's thesis	5 points
5	The accuracy and depth of the answers given to the reviewer's remarks and recommendations	5 points
6	Argumentative answers to the questions asked by the Committee	5 points

Article 10. Bachelor's Project

1. Depending on the specifics of the program, a bachelor's project may be considered as a component instead of the bachelor's thesis.

2. A bachelor's project is a small-scale research component, which may carry no more than 6 credits in the program.
3. All the conditions that apply to the bachelor's thesis under these regulations also apply to the bachelor's project, except for the different regulations specified in this article.
4. The volume of the bachelor's project, depending on the specifics of the field, may range from no less than 20 pages to no more than 30 pages (including the bibliography).
5. The bachelor's project does not require a review and is evaluated on a 100-point scale. The evaluation is carried out by the project supervisor (60 points) and the defense committee during the public defense (40 points).
6. The supervisor of the bachelor's project will provide an interim evaluation in the 8th academic week within a range of 20 points based on the following criteria:

N	Evaluation Criteria	Points
1	Work done in the introduction section (defining the research objectives and tasks, formulating the research questions and/or hypotheses, defining the subject and object of the research, selecting the research methodology, searching, processing, classifying, and analyzing literature, etc.)	10
2	Formation of the structure of the Project.	10

7. The supervisor of the bachelor's project provides their final conclusion along with the evaluation at the end of the semester. In their conclusion, the supervisor describes the work completed by the student throughout the semester, evaluates the research part of the project, and the quality of its formatting. The supervisor evaluates the bachelor's project at the end of the semester within a range of 40 points, for a total of 60 points.
8. The supervisor evaluates the bachelor's project at the end of the semester based on the following criteria:

	Evaluation Criteria	Points
1	Topicality of the theme and problem vision	10 points
2	Research component and analysis skills	10 points
3	Argumentative Conclusions of the Bachelor's project	10 points
4	Quality of project Formatting, Work Done on the Bachelor's project During the Semester .	10 points

9. To be admitted to the defense of the bachelor's project, it is required that the project supervisor's evaluation be at least 31 points.
10. After the evaluation by the bachelor's project supervisor, the bachelor's project is assessed by the total score of the defense committee, immediately after the completion of the defense in a closed session. The final evaluation is the average of all committee members' assessments. A positive evaluation requires the committee's score to be at least 21 points.

Committee Evaluation

	Evaluation Criteria	Points
1	Topicality of the topic and vision of problems	10 points
2	Research component and analysis skills	10 points
3	Argumentative conclusions of the bachelor's project	10 points
4	The quality of the presentation of the bachelor's project	5 points
6	Argumentative answers to the questions asked by the Committee	5 points

Article 11. Concluding Provisions

1. The procedure for the completion of the bachelor's thesis/bachelor's project and its defense before the committee is approved by the university's chancellor through an order.
2. Amendments and additions to this procedure are made by the chancellor's order.
3. With the approval of this document, the chancellor's decree #01-36 dated March 27, 2014, which approved the "Rule on Preparation and Defense of bachelor's Thesis before the Commission," is hereby declared invalid.

Annex

Criteria for Evaluation by the Bachelor's Thesis Supervisor:

Criteria for Interim Evaluation of the Thesis:

Work Done on the Introduction - Maximum 5 Points	
5 points	The introduction is completed without errors, the research goals and objectives are defined, the subject and object of the research are specified, research questions are formulated, and if necessary, a hypothesis is established. The research methodology is correctly selected, and relevant literature has been gathered, processed, categorized, and analyzed.
4 points	The introduction is completed with minor errors, the research goals and objectives are defined, the subject and object of the research are specified, research questions are formulated, and if necessary, a hypothesis is established. The research methodology is mostly correctly selected, and the relevant literature is mostly gathered, processed, categorized, and analyzed.
3 points	The introduction is completed with errors, the research goals and objectives are mostly defined, the subject and object of the research are specified, research questions are partially formulated, and if necessary, a hypothesis is established. The research methodology is mostly correctly selected, and the gathered literature is partially processed, categorized, and analyzed.
2 points	The introduction is completed with significant errors, the research goals and objectives are hardly defined, the research questions are not fully formulated, the research methodology is incorrectly selected, and the gathered literature is almost unprocessed.
1 points	The introduction is almost incomplete. The research goals and objectives, research subject and object are not defined, the research methodology is not selected, and there are no research questions. The gathered literature is insufficient in quantity and unprocessed.
0 points	The introduction is not done.

Establishing the structure of the thesis - maximum 5 points	
5 points	The structure of the thesis corresponds to the topic title and fully meets the requirements of the bachelor's thesis formatting rules.
4 points	The structure of the thesis corresponds to the topic title but requires clarification. The structure mostly meets the requirements of the bachelor's thesis formatting rules.
3 points	The structure of the thesis partially corresponds to the topic title. The requirements of the bachelor's thesis formatting rules are generally met.
2 points	The structure of the thesis does not correspond to the topic title, and the grammatical errors in the text hinder understanding. The text is not structurally organized, contains terminological mistakes, and only partially meets the requirements of the bachelor's thesis formatting rules.
1 points	The structure of the thesis does not correspond to the research topic, the text contains numerous terminological and conceptual errors, making it difficult to understand its content. Moreover, it does not meet the corresponding requirements of the bachelor's thesis formatting rules.
0 points	The structure of the thesis completely does not correspond to the title of the topic, the text is vague, the terms are incorrectly selected, and their meaning is practically incomprehensible. The requirements of the bachelor's thesis formatting rules are entirely disregarded.

Evaluation Criteria for the Thesis at the End of the Semester

1. The relevance of the chosen topic - maximum 3 points	
3 points	The relevance of the chosen topic is well-defined, explained, and justified.
2 points	The relevance of the chosen topic is explained, but it lacks clarity/justification.
1 points	The relevance of the chosen topic is formulated superficially and without strong argumentation.
0 points	The relevance of the chosen topic is not well-defined.

2. Research Component and Analytical Skill - maximum 6 points	
6 points	The student effectively formulates the core issues of the research and demonstrates strong analytical skills.
5-4 points	The student formulates the core issues of the research and demonstrates analytical skills, although some inaccuracies are observed.
3-2 points	The student does not adequately formulate the core issues of the research and does not demonstrate proper analytical skills.
1 points	The student is unable to formulate the core issues of the research and does not demonstrate proper analytical skills.
0 points	The research component is not done at all.

3. Argumentative conclusions - maximum 5 points	
5 points	The student has substantiated Argumentative conclusions through logical reasoning. They have practical significance.
4-3 points	The student has substantiated Argumentative conclusions through logical reasoning. They may have practical significance.
2-1 points	The student does not have substantiated Argumentative conclusions through logical reasoning.
0 points	The student does not have Argumentative conclusions in the paper at all.

4. Quality of the Paper's Formatting - Maximum 3 Points:	
3 points	The structure of the paper corresponds to the title of the topic, and the paper is executed almost flawlessly, adhering to the formatting rules of the bachelor's thesis.
2 points	The structure of the paper partially corresponds to the title of the topic, with minor errors allowed, and the formatting rules of the bachelor's thesis are correctly applied.
1 points	The structure of the paper does not correspond to the research topic, the text contains numerous terminological and logical errors, making it difficult to understand its content. The paper is not formatted according to the bachelor's thesis guidelines.
0 points	The structure of the paper completely does not correspond to the title of the topic, the text is vague, terms are incorrectly chosen, and their meaning is practically unclear. The paper is not formatted according to the bachelor's thesis guidelines.

5. Work Done on the Bachelor's Thesis Throughout the Semester - Maximum 3 Points

3 points	The student selected a topic and completed the bachelor's thesis in accordance with all the rules, requirements, and deadlines established by the university. The student systematically utilized the designated consultation time for interaction with the supervisor.
2 points	The student selected a topic and completed the bachelor's thesis in accordance with all the rules and requirements established by the university. However, there were occasional issues with presenting the completed work to the supervisor within the designated time. The student rarely utilized the planned consultation time for interaction with the supervisor.
1 points	The student selected the topic later than expected, and as a result, the bachelor's thesis was completed hastily. The student virtually did not utilize the designated consultation time for interaction with the supervisor.
0 points	The student did not select the topic on time and was unable to complete the bachelor's thesis according to the university's established rules and requirements, and therefore, the bachelor's thesis was not completed.

Bachelor's Thesis Reviewer Evaluation Criteria:

1. Selected Topic Relevance and Problem Understanding – Maximum 5 Points	
5 points	The relevance of the chosen topic is well explained and justified, the student correctly identifies the problem.
4 points	The relevance of the chosen topic is explained, the student sees the problem, but it lacks clarity/justification.
3 points	The relevance of the chosen topic is explained, the student sees the problem, but cannot fully justify it.
2 points	The relevance of the chosen topic is formulated superficially and unargumentatively, the problem view is unclear.
1 points	The relevance of the chosen topic is formulated unprofessionally, without any justification, the student cannot justify the problem.
0 points	The relevance of the chosen topic is not formulated, the student has no problem view.

2. Research component, research methods, and analytical skills – maximum 10 points	
10-9 points	The research methods used to complete the work are chosen comprehensively, competently, and correctly. Through the selected methodology, the student correctly analyzes and successfully addresses the main issues of the research.
8-7 points	The research methods used to complete the work are chosen competently. Through the selected methodology, the student correctly addresses the main issues of the research.
6-5 points	The research methods required for the work are incompletely selected, which prevents the student from properly analyzing and fully addressing the main issues of the research.
4-3 points	The research methods selected for the work are outdated and/or inappropriate for the topic. The student fails to analyze and address the main issues of the research.
2-1 points	The research methods used to complete the work are selected incompetently, and the student does not demonstrate analytical skills.
0 points	The work is completed without any methodology.

3. Bachelor's Thesis Final Results - Maximum 10 Points	
10-9 points	The final results of the bachelor's thesis are supported by logical reasoning. They may have practical significance.
8-7 points	The final results of the bachelor's thesis are supported by logical reasoning. They may have practical relevance.

6-5 points	The final results of the bachelor's thesis are supported by logical reasoning, however, the reasoning is not convincing.
4-3 points	The final results of the bachelor's thesis are less supported by logical reasoning. The results require additional clarification.
2-1 points	The final results of the bachelor's thesis are not supported by logical reasoning, and the results obtained are questionable.
0 points	The final results of the bachelor's thesis are not formulated.

4. Structure of the Thesis, Adequacy of the Literature Used, Academic Writing Culture, and Legal Use of Information - Maximum 5 Points	
5 points	The structure of the thesis perfectly corresponds to the topic. The literature used is adequate to the content of the topic. The thesis is written without errors, it is well-organized, and ideas are presented logically. The appropriate terminology is correctly used. The information used in the text does not exceed legal boundaries, and excerpts and citations from other works are correctly referenced according to the requirements of the bibliography section. Copyrights are respected.
4 points	The structure of the thesis corresponds to the topic but needs clarification. The literature used is adequate to the content of the topic. The thesis is written without errors, it is well-organized, and ideas are presented logically. The appropriate terminology is correctly used. Excerpts and citations from other works are properly referenced in the bibliography section. Copyrights are respected.
3 points	The structure of the thesis partially corresponds to the topic. The literature used is adequate to the content of the topic, but it is limited. The thesis is written with minor errors, it is well-organized, and ideas are presented logically. The appropriate terminology is correctly used. Some sources of information are not cited, but ethical norms are maintained when citing.
2 points	The structure of the thesis is not adequately developed and analyzed. The literature used is adequate to the content of the topic, but it is insufficient for completing a comprehensive thesis. The text contains grammatical errors that hinder comprehension, the structure is not well-organized, and there are terminology errors. A significant portion of the information lacks cited sources, and some citations are improperly referenced.
1 points	The structure of the thesis does not correspond to the research topic, and the literature is incorrectly chosen. The text contains numerous terminology and logical errors, which make understanding its content difficult. The information is questionable, and quotations are presented without sources.
0 points	The structure of the thesis does not meet the research requirements, and the literature is incorrectly chosen. The text is written unclearly, the terminology is incorrect, and its meaning is practically incomprehensible. The information used is ambiguous and of doubtful origin, and the citations are improperly referenced and without sources.

Criteria for the Bachelor's Thesis Defense Committee Evaluation

1. Selected Topic's Relevance and Problem Understanding - Maximum 5 points	
5 points	The relevance of the selected topic is well-established and substantiated, and the student correctly identifies the problem.
4 points	The relevance of the selected topic is established, the student sees the problem, but lacks clarity/justification.
3 points	The relevance of the selected topic is explained, the student identifies the problem, but fails to fully justify it.
2 points	The relevance of the selected topic is superficially explained and unsubstantiated, and the problem is vaguely identified.
1 points	The relevance of the selected topic is poorly defined, with no justification, and the student fails to identify the problem.

0 points	The relevance of the selected topic is not defined, and the student does not have a clear understanding of the problem.
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2. The research component and analytical skill - Maximum 10 points:	
10-9 points	The student clearly defines the main research issues and demonstrates good analytical skills.
8-7 points	The student defines the main research issues and demonstrates analytical skills, although some inaccuracies are observed.
6-5 points	The student does not clearly define the main research issues and fails to demonstrate correct analytical skills.
4-3 points	The student inadequately defines the main research issues and fails to demonstrate correct analytical skills.
2-1 points	The student does not define the main research issues and does not demonstrate correct analytical skills.
0 points	The research component is completely missing.

3. Argumentative Conclusions of the Bachelor's Thesis - Maximum 10 Points	
10-9 points	The student has substantiated Argumentative conclusions through logical reasoning. The conclusions indicate their practical significance.
8-7 points	The student has substantiated Argumentative conclusions through logical reasoning. They may have practical significance.
6-5 points	The student has substantiated Argumentative conclusions through logical reasoning; however, this reasoning is not convincing.
4-3 points	The student has less substantiated Argumentative conclusions through logical reasoning. The results require further clarification.
2-1 points	The student has not substantiated Argumentative conclusions through logical reasoning.
0 points	The student does not have any Argumentative conclusions in the thesis.

4. Quality of the Bachelor's Thesis Presentation - Maximum 5 points	
5 points	The presentation is well-structured in terms of content, relevant to the topic, and the slides, graphics, and appendices are easily readable.
4 points	The presentation is well-structured in terms of content, relevant to the topic, but the slides, graphics, and appendices are not easily readable.
3 points	The presentation is not well-structured in terms of content, not fully relevant to the topic, but the slides, graphics, and appendices are easily readable.
2 points	The presentation is not well-structured in terms of content, and slides, graphics, and appendices are not included in the presentation.
1 points	The presentation is not properly done and focuses on non-essential issues.
0 points	The presentation is not properly done, and the student talks about issues unrelated to the topic.

5. The accuracy and reasoning/thoughtfulness of the responses to the reviewer's comments and recommendations - maximum 5 points.	
5 points	The student convincingly answers the reviewer's comments and recommendations, demonstrating a thoughtful response to each of them.
4 points	The student answers the reviewer's comments and recommendations, and has a thoughtful response to each, but lacks argumentation.
3 points	The student answers the reviewer's comments and recommendations, but has not fully thought through all of the answers.
2 points	The student does not convincingly answer the reviewer's comments and recommendations and has not fully thought through each response.
1 points	The student does not correctly answer the reviewer's comments and recommendations, and only some of them are well-understood.
0 points	The student does not answer the reviewer's comments and recommendations and has not understood any of them.
6. Argumentative responses given to the questions asked by the commission - maximum 5 points.	
5 points	The student thoughtfully and convincingly answers the questions posed by the committee, with each answer being well-argued.
4 points	The student thoughtfully and convincingly answers the questions posed by the committee, but some answers lack argumentation.
3 points	The student thoughtfully answers the questions posed by the committee, but lacks persuasiveness and argumentation.
2 points	The student seemingly answers the questions posed by the committee thoughtfully, but the answers are not convincing and lack argumentation.
1 points	The student does not thoughtfully answer the questions posed by the committee, and their answers are neither convincing nor well-argued.
0 points	The student is unable to answer the questions posed by the committee at all, and their answers are neither convincing nor well-argued.

Evaluation Criteria for Bachelor's Project Supervisor:

Criteria for the Supervisor's Interim Evaluation

Work Done on the Introduction Section - Maximum 10 Points	
10-9 points	The introduction is completed without errors, the research objectives and tasks are defined, the subject and object of the research are specified, the research questions are formulated, and if necessary, the hypothesis is outlined. The appropriate research methodology is selected, and the relevant literature is collected, processed, categorized, and analyzed.
8-7 points	The introduction is completed with minor errors, the research objectives and tasks are defined, the subject and object of the research are specified, the research questions are formulated, and if necessary, the hypothesis is outlined. The research methodology is mostly correctly selected, and the relevant literature is mostly processed, categorized, and analyzed.
6-5 points	The introduction is completed with errors, the research objectives and tasks are mostly defined, the subject and object of the research are specified, the research questions are partially formulated, and if necessary, the hypothesis is outlined. The research methodology is mostly correct, but the relevant literature is partially processed, categorized, and analyzed.
4-3 points	The introduction is completed with significant errors, the research objectives and tasks are not clearly defined, the research questions are not fully formulated, the selected research

	methodology is partially incorrect, and the relevant literature is almost not processed.
2-1 points	The introduction is almost incomplete. The research objectives and tasks are not defined, the research methodology is incorrectly chosen, the subject and object of the research are not specified, and the research questions are absent. The relevant literature is not processed.
0 points	The introduction is not completed.

Project Structure Formation - Maximum 10 Points	
10-9 points	The project structure corresponds to the topic title and fully meets the requirements of the bachelor's project execution and defense rules.
8-7 points	The project structure corresponds to the topic title but requires clarification. The structure mostly meets the requirements of the bachelor's project execution and defense rules.
6-5 points	The project structure partially corresponds to the topic title and primarily meets the requirements of the bachelor's project execution and defense rules.
4-3 points	The project structure does not correspond to the topic title, and the grammatical errors in the text hinder understanding. The text is not structurally coherent, there are terminological mistakes, and the requirements of the bachelor's project execution and defense rules are partially met.
2-1 points	The project structure is not relevant to the research topic, the text contains numerous terminological and logical mistakes that make it difficult to understand, and it also does not meet the requirements of the bachelor's project execution and defense rules.
0 points	The project structure completely fails to correspond to the topic title, the text is unclear, the terminology is incorrectly chosen, and its meaning is practically incomprehensible. The requirements of the bachelor's project execution and defense rules are entirely ignored.

The evaluation criteria for the project supervisor at the end of the semester:

1. The relevance of the chosen topic - maximum 10 points	
10-9 points	The relevance of the chosen topic is well-defined, explained, and justified.
8-7 points	The relevance of the chosen topic is explained, but lacks clarity/justification.
6-5 points	The relevance of the chosen topic is explained, but not fully justified.
4-3 points	The relevance of the chosen topic is superficially and unarguably defined.
2-1 points	The relevance of the chosen topic is poorly defined, without any justification.
0 points	The relevance of the chosen topic is not defined.

2. Research component and analytical skills - maximum 10 points.	
10-9 points	The student effectively formulates the main research problem and demonstrates good analytical skills.
8-7 points	The student formulates the main research problem and demonstrates analytical skills, but some inaccuracies are noticeable.
6-5 points	The student does not effectively formulate the main research problem and fails to demonstrate proper analytical skills.
4-3 points	The student formulates the main research problem in an unconvincing manner and fails to demonstrate proper analytical skills.
2-1 points	The student fails to formulate the main research problem and does not demonstrate proper analytical skills.
0 points	The research component is completely unfinished.

3. Bachelor's project argumentative conclusions - maximum 10 points.

10-9 points	The student has substantiated argumentative conclusions through logical reasoning. They have practical significance.
8-7 points	The student has substantiated argumentative conclusions through logical reasoning. They may have practical significance.
6-5 points	The student has substantiated argumentative conclusions through logical reasoning, but the reasoning is not convincing.
4-3 points	The student has less substantiated argumentative conclusions through logical reasoning, and the results require further clarification.
2-1 points	The student does not have substantiated argumentative conclusions through logical reasoning.
0 points	The student does not have argumentative conclusions in the work at all.

4. The quality of the paper's formatting, the work done on the bachelor project throughout the semester - maximum 10 points.	
10-9 points	The student selected a topic and completed the bachelor project according to all the rules, requirements, and timeframes established by the university. They regularly used the scheduled consultation time with the supervisor. As a result, the structure of the paper corresponds to the topic, the work is almost error-free, and the criteria for formatting the bachelor project are followed.
8-7 points	The student selected a topic and completed the bachelor project according to all the rules and requirements set by the university, but they did not frequently use the scheduled consultation time with the supervisor. The structure of the paper corresponds to the topic, but it needs clarification. The work is mostly error-free, and the criteria for formatting the bachelor project are correctly applied.
6-5 points	The student selected a topic and completed the bachelor project according to all the rules and requirements set by the university. However, there were occasional issues with presenting the work to the supervisor within the designated time. They rarely used the scheduled consultation time with the supervisor. The structure of the paper partially corresponds to the topic, with mostly minor errors, and the criteria for formatting the bachelor project are correctly applied.
4-3 points	The student selected a topic and completed the bachelor project according to all the rules and requirements set by the university, but they were consistently late in submitting their work to the supervisor. They rarely used the scheduled consultation time. The structure of the paper does not correspond to the topic. The grammatical errors in the text hinder comprehension, and the text is not structurally well-organized. There are terminological errors, and mistakes were made in the formatting of the bachelor project.
2-1 points	The student selected a topic later than required, so the bachelor project was completed hastily. They virtually never used the scheduled consultation time with the supervisor. The structure of the paper does not correspond to the topic, and the text contains many terminological and conceptual errors, making it difficult to understand its content. The paper is not formatted according to the bachelor project guidelines.
0 points	The student did not select the topic in time and was unable to complete the bachelor project according to the university's established rules and requirements, and therefore, did not complete the bachelor project.

Criteria for the Bachelor's Project Defense Committee Evaluation

1. Relevance of the Chosen Topic and Problem Definition - Maximum 10 points	
10-9 points	The relevance of the chosen topic is well-defined and justified, and the student correctly identifies the problem.
8-7 points	The relevance of the chosen topic is defined, the student sees the problem, but lacks clarity/justification.

6-5 points	The relevance of the chosen topic is explained, the student sees the problem, but cannot fully justify it.
4-3 points	The relevance of the chosen topic is defined superficially and without argumentation, the problem definition is vague.
2-1 points	The relevance of the chosen topic is defined unprofessionally, without any justification, and the student fails to formulate the problem.
0 points	The relevance of the chosen topic is not defined, the student does not have a clear understanding of the problem.
2. Research component and analytical skills - maximum 10 points.	
10-9 points	The student clearly defines the main issues of the research and demonstrates good analytical skills.
8-7 points	The student defines the main issues of the research and demonstrates analytical skills, but some inaccuracies are noticeable.
6-5 points	The student does not clearly define the main issues of the research and does not demonstrate proper analytical skills.
4-3 points	The student inadequately defines the main issues of the research and does not demonstrate proper analytical skills.
2-1 points	The student fails to define the main issues of the research and does not demonstrate proper analytical skills.
0 points	The research component is not completed at all.
3. Bachelor's Project Argumented Conclusions - Maximum 10 points.	
10-9 points	The student has substantiated the argumented conclusions through logical reasoning. The conclusions include their practical significance.
8-7 points	The student has substantiated the argumented conclusions through logical reasoning. They may have practical significance.
6-5 points	The student has substantiated the argumented conclusions through logical reasoning, but the reasoning is not convincing.
4-3 points	The student has poorly substantiated the argumented conclusions through logical reasoning. The results require further clarification.
2-1 points	The student has not substantiated the argumented conclusions through logical reasoning.
0 points	The student does not have argumented conclusions in the paper at all.
4. The quality of the Bachelor's project presentation - maximum 5 points.	
5 points	The presentation is well-organized, relevant to the topic, and the slides, graphs, and appendices are easily readable.
4 points	The presentation is well-organized, relevant to the topic, but the slides, graphs, and appendices are not visually clear.
3 points	The presentation is not well-organized, not relevant to the topic, but the slides, graphs, and appendices are visually clear.
2 points	The presentation is not well-organized, and the slides, graphs, and appendices are missing.
1 points	The presentation is not properly done, and the focus is placed on irrelevant issues.
0 points	The presentation is not properly done, and the student talks about issues unrelated to the topic.
5. Argumentative answers to the questions asked by the committee - maximum 5 points.	
5 points	The student responds thoughtfully and convincingly to the questions asked by the committee, each answer is argued.
4 points	The student responds thoughtfully and convincingly to the questions asked by the committee, but some answers are not argued.
3 points	The student responds thoughtfully to the questions asked by the committee, but lacks persuasiveness and argumentation.
2 points	The student seems to respond thoughtfully to the questions asked by the committee, but their answers are not convincing and lack argumentation.

1 points	The student cannot thoughtfully respond to the questions asked by the committee, their answers are neither convincing nor argued.
0 points	The student is unable to respond to the questions asked by the committee at all.